

BRANDON ESTATES HOMEOWNERS ASSOCIATION  
ANNUAL MEMBERSHIP & 2020 BUDGET RATIFICATION MEETING ANNOUNCEMENT

**Date & Time:**            **Wednesday, December 11, 2019 -- 6:30 PM to 7:30 PM**  
**Location:**              **The Fruita Civic Center, 325 E Aspen Ave, Fruita CO – Independence Room**

The Agenda for the Annual Membership & 2020 Budget Ratification Meeting for Brandon Estates Homeowners Association is included in this mailing. Also provided for your review are the 2017 and 2018 Annual Meeting Minutes, 2020 Budget with 2019 EOY Projections, Balance Sheet and the meeting Proxy. **PLEASE BRING YOUR HANDOUTS INCLUDED IN THIS MAILING TO THE MEETING.**

The purpose of the meeting is to provide an overview of last year’s activities, review the financial condition of the Association, Ratify the 2020 Budget, to nominate and vote in board members, and receive member input.

**IMPORTANT: For the Association to properly seat members to the Board of Directors, a QUORUM is REQUIRED. Therefore, we are strongly encouraging you to submit the Proxy Form to us prior to the meeting. Remember, if you submit a proxy and show up to the meeting, the proxy is automatically revoked as you are now representing yourself. The completed proxy form can be mailed or emailed to the management company, or dropped off to a board member.**

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**Brandon Estates Homeowners Association Annual Meeting -- December 11, 2019**  
**Official Proxy**

I, \_\_\_\_\_, as a homeowner in good standing and  
(print your name in the space above)

member of Brandon Estates Homeowners Association, Inc., hereby appoint:

\_\_\_\_\_ as my agent and my proxy to vote my  
(print the name of the person who will represent you)

membership interest in any and all matters which properly come before the membership at the Association’s Annual meeting scheduled for Wednesday, December 11, 2019 at the Fruita Civic Center, Fruita CO, 6:30 p.m.

**REQUIRED-- CHECK ONE BOX ONLY:**

- Option #1:** If my representative fails to attend the meeting, my Proxy may be reassigned to a member of the Board for **both voting and quorum purposes.**
- Option #2:** If my representative fails to attend the meeting, my Proxy may be reassigned to a member of the Board for **quorum purposes only.**
- Option #3:** If my representative fails to attend the meeting, my Proxy will **not** be reassigned.

Unless sooner terminated, this Proxy shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

***THIS PROXY MUST BE SIGNED IN ORDER TO BE VALID***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Your Lot Address in Brandon Estates: \_\_\_\_\_

**PROXIES MUST BE RECEIVED PRIOR TO THE MEETING**  
Mail your completed Proxy to BRANDON ESTATES HOA, PO BOX 2750, GRAND JUNCTION CO 81502  
Email to [info@cic-hoa.com](mailto:info@cic-hoa.com)